

FAQ

1.What is an RTI application form?

RTI Act, 2005 doesn't provide any standard form for RTI Application. As per Section 6(1) of the RTI Act "A person, who desires to obtain any information under this Act, shall make a request in writing or through electronic means in English or Hindi in the official language of the area in which the application is being made, accompanying such fee as may be prescribed".

You need to visit the website <https://onlinelegalvakil.com/product/rti-filing/> and fill up the form columns by providing required information for filing the RTI, such as name, address, topic of RTI, to which department we want to file the RTI etc. This process is so easy that a layman can access this and file an RTI only by following some easy steps. The RTI Form acts as the primary source to lead the RTI Application.

2. How many RTI queries can be filled by one person?

There is no such limitation or boundaries, for filing a particular RTI application. Innumerable questions can be asked by the applicant in a particular RTI application, provided the question must be relevant to the particular department.

But, RTI Rules, 2012 though provide that ordinarily the RTI Application should not contain more than 500 words excluding annexure.

However, if the Application contains more than 500 then it cannot be a ground of rejection.

3. Is it possible to know who has filed an RTI against anyone?

In most of the cases it is not possible to know by a third party who had filed a RTI application. The Public Information Officer will try to get relevant information from his department, therefore anyways the people of the particular department will definitely know about the applicant. If someone files an RTI to a PIO requesting the details of the RTI applications received since last year, PIO

may reveal it to them. Thus, it is possible to know who has filed an RTI application.

4. If they aren't replying to our filed RTI, what should we do?

The Response Period as per RTI Act norms is 30 days but one should wait for 40 days, but if the applicant does not get any response from the PIO in 40 days, he can carry on with First Appeal in front of the Appellate Authority. As per the Act, on no reply the Applicant can directly file a complaint with the CIC or IC as the case may be. However, it has been the practice to first file First Appeal.

In case You want to file a RTI Application Online in a easy way, you can visit <https://onlinelegalvakil.com/product/rti-filing/>

5. What should I do when the government does not respond to my RTI filing?

The Response Period as per RTI Act norms is 30 days but one should wait for 40 days, but if the applicant does not get any response from the PIO in 40 days then he can appeal to the Appellate Authority and then again he has to wait for 40 days. But, in case after the First Appeal if the Applicant does not get the reply then the applicant has to file the application to the CIC. Maximum cases are solved within the level of Appellate Authority. But generally, one can expect the answer within the first 40 days of filing the application.

In case of RTI Application Online Filing , you can access to <https://onlinelegalvakil.com/product/rti-filing/>, wherein you can easily send the RTI Application to the concerned Higher Authority.

6. When can I file an RTI?

Filing of an RTI comes under the Basic Rights of the Citizen of India. Any person who is a citizen of India can file an RTI application, He can go for filing an RTI at any point in time whenever he wants to seek any information regarding any government organisation, or its any ongoing program, any public authority, etc. In India , almost the majority of the citizens pay taxes whether directly or indirectly. In fact, it is everybody who pays the tax that runs the

government. This money belongs to all of us. Therefore , it is our right to know, where does this money go? How is it being spent? And how much is being spent? The Right to Information Act empowers citizens to question the government, inspect their files, and take copies of government documents and also the government works.

For filing an Online RTI Application, you can have easy access to

<https://onlinelegalvakil.com/product/rti-filing/>

7. What is the difference between "RTI request" and "RTI Appeal" in the RTI act of India?

There is a fundamental difference between "RTI Request" and "RTI Appeal". RTI Request is Filing Application for first time. Request is made by the Applicant to the Public Information Officer to provide information. This means, it involves only the Applicant and PIO (Public Information Officer). Whereas, "RTI Appeal" is Appeal before Senior Officer against decision of PIO. This means, here third person (i.e. Appellate Authority) comes between you and PIO. Appeal is filed only when either the applicant is not satisfied with the reply of PIO or PIO rejects the request for information. Appellate authority must not provide information to the applicant , rather he has only the duty to check whether PIO was right in rejecting the Application.

Therefore, RTI Request is Application Process and RTI Appeal is Appellate Procedure , in a particular RTI Application process.

8. Can NRI file an RTI online?

Non-Resident Indians cannot file RTI applications to seek governance-related information from the Central Government Departments . Only citizens of India have the right to seek information under the provisions of Right to Information Act, 2005. Non-Resident Indians are not eligible to file RTI applications. If the Applicant gets no response as an NRI, there would be no point complaining to the Appellate Authority above the Chief Information Officer either, as they are not having any obligation to respond to the RTI request .

But definitely a Citizen of India can file an Online RTI Application from the concerned website <https://onlinelegalvakil.com/product/rti-filing/>

9. Can someone file this RTI on my behalf?

RTI Application can be filed by anyone at any time, provided the applicant must be a Citizen of India, as there is no requirement of identification proof of the applicant. It doesn't matter who is filling RTI, basically if the information is not in the exemption list then RTI is bound to answer all the questions.

10. Is RTI really useful in India?

“Information” is one of the basic rights of the citizens of India and RTI has enabled citizens to enjoy one of the basic rights. Through this, the citizen of India can become a third party auditor of Government functions. Citizens must exercise their Rights and the population must be educated so that No malpractice or corruption can happen if the act is used correctly.

It is indeed useful in a country like India where government officials do not/slow to respond to queries

Filing RTI Online is the latest trend in today's world, as we believe in quality work within our best comfort. Hence, for RTI Applications/First Appeals you can go to <https://onlinelegalvakil.com/product/rti-filing/> and file RTI by following simple steps. Through this you can file RTI to all Public Authorities , such as Ministries/Departments and few other Public Authorities of Central, State Government and in District Level also.

This is the easiest and quickest way. You need a computer connected to the Internet.

Step1:- Firstly, you need to visit the website <https://onlinelegalvakil.com/product/rti-filing/>.

Click on the link to register.

Step 2:- You need to fill the form which states your details.

Step 3:- Click “Next” below.

Step 4:- Now you have to fill in the details regarding your query at the description box.

Step 5:- Below that if you want you can fill the “Where to File” (optional).

Step 6:-Once done, click Next and Submit your Form.

11. What is the procedure to file an RTI in a gram panchayat in Rajasthan?

The Application will be filed in the same way as the other applications. Address the Application to Gram Panchayat Rajasthan (mention the name of the village), at times it can be filed to Zilla Parishad or BDO as well, depending on the circumstances.

ONLINE RTI APPLICATION FILING:- This is the easiest and quickest way. You need a computer connected to the Internet. The Applicant can visit www.onlinertiapplication.com which is available 24 X 7 for use, and file the RTI Application Online.

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12. Will filing RTI against the UPSC to disclose my marks/OMRs affect my process of selection in the future to civil services?

Filing RTI against UPSC and disclosing marks after process of selection is nowhere related. RTI filing is totally different, because it deals with the information. The Applicant must not worry about the same and must carry on with his work.

13. Can I file RTI at VIT University?

RTI can be only filed to the Public Authority but not private bodies. This act cannot be used to gather information regarding an individual person or entity . The Right to Information Act is applicable to government authorities and public institutions, not to private citizens or Authorities. Therefore, VIT University comes under the purview of Private Institution, hence RTI cannot be filed.

14. Can a student file RTI?

Definitely. Any concerned student who is a citizen of India can file an RTI application, He can go for filing an RTI at any point in time whenever he wants to seek any information regarding any government organisation, or its any ongoing program, any public authority.

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Step 3:- Click “Next” below.

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Step 5:- Below that if you want you can fill the “Where to File” (optional).

Step 6:-Once done, click Next and Submit your Form

15. How do I file an online RTI to DHBVN, Gurgaon?

DHBVN doesn't accept the RTI through online mode though it is a State Government Organization. But I believe the initiative will be started soon, then in that case one can easily file Online RTI Applications.

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Step 3:- Click “Next” below.

Step 4:- Now you have to fill the details regarding your query at the description box

Step 5:- Below that if you want you can fill the “Where to File” (optional).

Step 6:-Once done, click Next and Submit your Form

16. Can I file an RTI in CBSE-NEET related matters?

Absolutely, as CBSE and NEET is a Public Authority, therefore to a public authority it can be filed.

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17. Can I file RTI against SSB Allahabad?

The Sashtra Seema Bal (SSB) Allahabad is a public authority and it comes under the purview of RTI Act. Thus, RTI can be filed.

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18. How do I file a RTI against Air India online?

The Application will be filed in the same way as the other applications. Visit the Website of Air India in that case.

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19. How can I file an RTI against a police officer for misbehaving with me?

RTI is not the medium to file complaints against anyone. It cannot be filed against any personal individual or entity.

This act cannot be used to gather information regarding an individual person or entity . The Right to Information Act is applicable to government authorities and public institutions, not to private citizens. Therefore, RTI cannot be filed against a Police Officer for misbehaving.

20. To whom will RTI be filed for investigation against the FIR?

The RTI Application may be addressed to the SP Office or SSP Office or Police Headquarters of a particular place in case of getting information regarding FIR or any other proceeds regarding a particular case.

The Application will be filed in the same way as the other applications

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21. How do I file an RTI regarding a transfer application to a state police department?

RTI for Transfer is not Legitimate here I guess. It would be better if the Concerned Applicant met in person to the Police(SP) or (DIG).

22. What is the procedure to file an RTI on a DTC depot to get the information about drivers who were on duty on a specific date, and to whom should it be addressed?

The records may be provided through CCTV footage, or the attendance system.

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23. How do I file an RTI against JVVNL?

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24. I have submitted RTI in UP, now I am fighting for my right to take it to court and I have 20 cases related to RTI. Is this UP government not taking RTI seriously, can you do or suggest something?

In case the RTI Application which is filed is not replied within the Stipulated Time period, then in that case, Appeals can be done for exercising the Right To Information in a proper manner.
But basically in major cases the PIO replies within the specific time period. The Application has to be filed in an expert manner to get the exact reply.
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25. I want to file an RTI request to a police station. To which department should I file?

The RTI Application may be addressed to the SP Office or SSP Office or Police Headquarters of a particular place in case of getting details of a Complaint Copy or information regarding FIR or any other proceeds regarding a particular case.
The Application will be filed in the same way as the other applications

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26. How can I file an RTI against the Superintendent of police (Bihar)?

The RTI Application may be addressed to the SP Office or SSP Office or Police Headquarters of Bihar in case of getting details of a Complaint Copy or information regarding FIR or any other proceeds regarding a particular case.

The Application will be filed in the same way as the other applications

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27. How do I file an RTI against IRCTC?

The Application will be filed in the same way as the other applications. We can visit the Website of IRCTC and then we can find the name of the concerned CPIO, and file the application.

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28. How do I file an RTI against CISF?

The Application will be filed in the same way as the other applications. We can visit the Website of CISF and then we can find the name of the concerned PIO, and file the application.

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29. Can I file an RTI against a university in India?

The concerned university has to be State or Central University. Filing RTI Online is the latest trend in today's world, as we believe in quality work within our best comfort. Online RTI Application is very useful and this is the easiest and quickest way. Filing RTI Online is the latest trend in today's world, as we believe in quality work within our best comfort. Hence, for RTI

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and file RTI by following simple steps. Through this you can file RTI to all Public Authorities , such as Ministries/Departments and few other Public Authorities of Central, State Government and in District Level also.

30.How can I file a case or RTI against IGNOU?

Indira Gandhi National Open University (IGNOU) is a public authority and it is covered within the ambit of the RTI Act.

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31. How do I apply for RTI in UGC?

In this case UGC being a Public Authority is bound to provide Information to the Students or the Parents to clarify their doubts.

The Policy of UGC must be providing clarifications for such genuine academic doubts. As per Sec- 2(f), it leaves the student community in confusion regarding the validity of a course. Not informing the validity of a course amounts to abdication of their duty to inform, as that duty was prescribed by the statute and

that is the basic function. Therefore, the RTI must be submitted to UGC directly and the UGC must reply to the RTI within the stipulated time period.

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32. Since CBSE has decided not to go with the re-evaluation process, can we file an RTI for our answer copy?

The Central Information Commission and various High Courts have ruled in favour of students seeking to see their answer sheets or check the credibility of their Marksheet. If the students have not received their Marksheet, or the verification regarding the marks they obtained, then in that case they can file RTI, seeking the copy of the Answer sheet for Verification. CBSE is a public authority, therefore it is within the ambit of RTI and the information can be asked from them.

33. To whom will RTI be filed regarding municipality works?

The Application can be filed to the Chief Municipal Officer and request them to transfer the Application to the Concerned Department as per Sec-6(3) of RTI Act. Mostly you can visit the Local Self Governing Institutes (Municipal Corporations, Nagar Palika, Nagar Panchayats, Zilla Parishad, Block Development Offices) where PIO are present in each Department and depending on the subject matter they will be assigned.

The names of the concerned PIO/APIO should be present on the Website of the Municipality of each State, in case relevant information is not available then the applicant sends it to the PIO of any other Relevant Public Authority. The Authority has to transfer the Application within 5 Days if that application doesn't belong to that particular department and before transferring they must inform it to the Applicant about the transfer.

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34. How can I use the RTI at a panchayat level?

The online facility is not yet there at Local Self Governing Institutes. The RTI Application is sent by Post in that case. In case of filing RTI regarding any matter related to Gram Panchayat, as Gram Panchayat is under Sarpanch who reports to the BDO, you will have to seek it from the Public Information Officer in the office of Deputy Commissioner of your district.

You may file an RTI regarding any issue related to Gram Panchayat easily, you may log in to <https://onlinelegalvakil.com/product/rti-filing/>

35. How can I file an RTI application with the state government?

There is a long procedure that is required to file RTI for state government and public authorities across India. However, Filing RTI Online is the latest trend in today's world, as we believe in quality work within our best comfort. Hence, for RTI Applications/First Appeals you can go to

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and file RTI by following simple steps. Through this you can file RTI to all Public Authorities, such as Ministries/Departments and few other Public Authorities of Central, State Government and in District Level also.

36. India - RTI: How can one file RTI against State Govt. and its departments, City Corporation, Municipality and Panchayat?

“Information” is one of the basic rights of the citizens of India and RTI has enabled citizens to enjoy one of the basic rights. Through this, the citizen of India can become a third party auditor of Government functions. Citizens must exercise their Rights and the population must be educated so that No malpractice or corruption can happen if the act is used correctly.

It is indeed useful in a country like India where government officials do not/slow to respond to queries

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37. Can I file an RTI to get information/data from jails regarding the criminals of a specific case?

“Information” is one of the basic rights of the citizens of India and RTI has enabled citizens to enjoy one of the basic rights. Through this, the citizen of India can become a third party auditor of Government functions. Citizens must exercise their Rights and the population must be educated so that No malpractice or corruption can happen if the act is used correctly.

It is indeed useful in a country like India where government officials do not/slow to respond to queries

However in this case, through RTI the information can be asked but Criminal cases are much more difficult. There are witnesses who might be put at risk. Therefore, One must keep all the issues in mind before filing for an RTI in this case.

38. Can someone file the RTI about other marksheets?

As per, Sec- 8(1)(j) Information relates to personal information .The disclosure of which has no relationship to any public activity or interest, or which would cause unwarranted invasion of the privacy of the individual unless the PIO or the appellate authority, depending on the case is satisfied that the larger public interest justifies the disclosure of such information. This act cannot be used to gather information regarding an individual person or entity . The Marksheet of a person other than the Applicant cannot be disclosed.

39. Can I use the RTI against my professor?

As per, Sec- 8(1)(j) Information relates to personal information .The disclosure of which has no relationship to any public activity or interest, or which would cause unwarranted invasion of the privacy of the individual unless the PIO or the appellate authority, depending on the case is satisfied that the larger public interest justifies the disclosure of such information. This act cannot be used to gather information regarding an individual person or entity .Therefore, No you can not file an RTI against your professor.

40. How do I file a RTI against a government body?

The Applicant can only file RTI against a Government Body and ask information from the officer in charge of public information (PIO). The major objective of RTI (Right To Information) Act is to bring transparency in all the activities that are happening throughout the Country

The Procedure will be similar as Ordinary Online RTI Application, like filing RTI Application with required amount to the PIO or the Register of the institute. Any person who wants to get information from any Government Body can easily get it by filing a RTI application through an online RTI website such as www.onlinertiapplication.com.

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41. How do I file RTI for income tax refunds due?

Through RTI the applicant can get the details about the Income tax Refunds due and RTI Application will be filed to Income Tax Department, Central.

There is a simple way of filing an application for RTI in case of delayed passport online through <https://onlinelegalvakil.com/product/rti-filing/> and file an RTI.

42. Can I file an RTI against a private institute?

RTI can be only filed against a Public Authority. Private Institutions are not Public Authority and hence directly no RTI can be filed against them .

Therefore , we cannot file an RTI against a private institute, whereas we can make a Normal Application just to seek the information. There is no PIO in a Private Institute but can file an application for information to the government authority under which it is registered or to the government department which controls it.